



**St. Petersburg Collegiate High School  
PTSA Meeting Agenda  
April 10, 2017**



**The regular meeting of the St. Petersburg Collegiate High School PTSA board was held in the SS 215 on Monday April 10, 2017. The president, Roni Murphy, called the meeting to order at 7:06 p.m. The recording secretary was present.**

**Members Present:** See table below

Topics	Presenter(s)	Minutes	Approved decisions, next steps, follow-up required
Welcome and introductions	Roni	1	
Minutes reviewed and approved	Janice	2	Minutes from March 20, 2017 St. Petersburg Collegiate High School PTSA board approved with one correction. Date in first paragraph of minutes was incorrect.
Treasurer's Report presented	Thao	2	March 2017 Treasurers report approved with no corrections.  <u>Other:</u> <ul style="list-style-type: none"> <li>• 208 members.</li> <li>• Only \$186 over budget for prom.</li> </ul>
Items for 2017-18 school year:  T-shirt order finalized  Leadership Conference	Roni	3	<ol style="list-style-type: none"> <li>1. Do we want to create a folder with information similar to what Madeira Beach does? If so, is there a volunteer who will work on this? Is PTSA willing to pay for the printing?               <ol style="list-style-type: none"> <li>a. The folder that Madeira Beach hands out has a calendar and also contact information for PTSA officers and SAC officers. SPCHS doesn't have all meeting dates or activity dates approved before the start of the year.</li> <li>b. Those in attendance at the meeting agreed that it is best to just have the calendar dates on-line and a folder is not needed.</li> </ol> </li> <li>2. T shirt order update.               <ol style="list-style-type: none"> <li>a. Sold a lot of t-shirts at the new sophomore orientation. Did not sell many shirts at the junior orientation.</li> <li>b. Newly ordered t-shirts will be delivered this week.</li> </ol> </li> <li>3. Does anyone wish to attend the Leadership</li> </ol>

			<p>Conference at Innisbrook?</p> <ol style="list-style-type: none"> <li>July – Dionne can go if someone needs to go.</li> <li>There is also a version of this training in August that is shorter.</li> <li>Let Roni know if you would like to attend.</li> </ol>
Prom Update	Thao	2 min	Students really liked the venue and the food. Students were on the dance floor and in the photo booth all night. Great DJ.
Senior Picture	Starla	2 min	<p>We need a parent to get the picture printed and have copies made for the seniors. Then we need to stuff the pictures in the frames. Need 3-5 students.</p> <p>Parent volunteers are required for Friday May 5. Peter Mulley will take a picture of the graduates in their caps and gowns on steps of Music Center at 8AM. Will need one parent to take the memory card to CVS and get 90 to 100 copies printed. Ideally it would be great for the parent to supply their own memory card for this so they won't have to find Peter to return his card. After the photos are printed they will need to be put into frames. Additional parent volunteers are needed for this. The plan is to give the framed photographs out at graduation rehearsal as there will not be a luncheon this year.</p> <p>The same picture will also be printed in 8x10 and all seniors can sign the matte.</p> <p>Shelly Brisson volunteered to get the pictures printed. Maria Culp will help with framing.</p>
Staff Luncheon Ms. Boyle	Starla	2 min.	<p>Grad Bash - Bus mileage was a little more than planned. Pay the buses by the mile.</p> <p>All in attendance agreed that PTA would pay for the difference of \$139.14. Thao will write a check to SPCHS.</p>
Audit Committee	Roni	1 min.	Volunteers needed to serve on the audit committee to be convened after July 1, 2017. Janice, Dionne, Jacci, and Maria Culp have volunteered for this.
PTSA 2017-18 Board Elections			<p>We are still in need of a vice president for PTSA for next school year.</p> <p>Since no other board member positions had more than one nominee the election took place by voice vote. All</p>

			<p>in attendance agreed to the following by a verbal “yes”</p> <ul style="list-style-type: none"> <li>• President – Roni Murphy</li> <li>• VP – Open</li> <li>• VP of Communications – Dionne Fajardo</li> <li>• Treasurer – Thao Bourgeois</li> <li>• Recording Secretary – Janice Smickle</li> <li>• Corresponding Secretary – Shelley Brisson</li> </ul>
Open Agenda	All	5	<p>Can we set something up for on-line donations?</p> <p>It was mentioned that Madeira Beach does this and a suggestion was made to contact their PTSA Treasurer, Stephanie Roberts.</p> <p><b>Action Item: Jacci White to contact Stephanie Roberts and find out exactly what Madeira Beach is doing.</b></p> <p>It was also mentioned that Square One and PayPal charge a percentage, and that Toastmasters uses a service for non-profits. Also Sign-Up Genius may have the ability to take donations.</p> <p><b>Action Item: Roni to find out from her husband who Toastmasters uses for on-line contributions.</b></p> <p><b>Action Item: Dionne to find out if Sign-Up Genius has the functionality to handle on-line donations and if they charge for this.</b></p>
Meeting adjourned	Roni		7:35 PM meeting adjourned.

All meetings will be held in SS 215 from 6:30 – 7:30 p.m.: Audit meeting in July; date to be determined.

**Meeting Attendees:**

<u>Name</u>
Shelley Brisson
Thao Bourgeois
Ian Call
Krista Dupes
Dionne Fajardo
Starla Metz
Roni Murphy
Tonya Rivera
Bryce Rivera (Student Liaison)
Linda Ruble
Janice Smickle
Jacchi White
Pete Lavoie

Candida Lavoie
Michelle Marengo
Maria Culp
Tracey Staack
Delaney Staack
Cynthia Davis-Griffith