



**St. Petersburg Collegiate High School  
PTSA Meeting Agenda  
September 12, 2016**



The regular meeting of the St. Petersburg Collegiate High School PTSA board was held in the SS 215 on Monday September 12, 2016. The president, Roni Murphy, called the meeting to order at 6:35 p.m. The recording secretary was present.

**Members Present:** See table below

Topics	Presenter(s)	Min.	Approved decisions, next steps, follow-up required
Welcome	Roni	1	Roni welcomed the meeting attendees. Please see list below.
Minutes reviewed and approval requested	Janice	2	Minutes from August 22, 2016, St. Petersburg Collegiate High School PTSA board approved with no corrections.
Treasurer's Report Membership Update Spirit Items Update Donations	Thao	5	<p>Treasurer's Report was sent to all with the meeting agenda. Thao Bourgeois and Janice Smickle signed the August 2016 Report. Beginning balance for August 2016 was \$10,669.74. Ending balance for August was \$11,877.58.</p> <p>We currently have enough PTSA members so that we can participate in Reflections.</p> <p>Decision was made NOT to order more "Proud Parent" t-shirts at this time. We will revisit this decision at the end of the school year and possibly order more for the next school year. These t-shirts were not in the budget for this year, and we had already missed the best selling day (the sophomore parent meetings).</p> <p><b><u>Action Item:</u> Ms. Metz will offer the parent who asked for the "Proud Parent" t-shirt if he wants a size up or just a regular t-shirt instead. If not she will refund his money.</b></p> <p><b><u>Action Item (due before next year's budget meeting):</u> Find out who did the last "Proud Parent t-shirts.</b></p> <p>We will not sell spirit items at Sept. 15 (Seniors) and November 29 (Juniors) meetings.</p> <p><b><u>Action Item:</u> The board needs to pick a date for selling spirit items before the December Holidays.</b> Note that receipts need to be given, so it would be a good idea to have</p>

			<p>preprinted receipts.</p> <p><b>Action Item:</b> Ms. Metz will include a spirit item pre-order form with next year's invitee letter. The letter will give a sense of urgency ("order while supplies last!").</p> <p><u>Action Item from last month:</u> Ms. Metz is to check with the college on the use of PayPal or a credit card to purchase merchandise on-line or donate on-line. <b>Still waiting on a reply.</b></p> <p>Roni Murphy volunteered to speak at the September 15 - 6:00 p.m. senior parent meeting about donation envelopes and approval of PTSA budget. She will also request volunteers. Ms. Metz will run copies of the budget for this meeting.</p> <p><b>Action Item:</b> Still need help for the November 29, junior parent meeting.</p>
Volunteer Database	Diane	2	<p>Diane Sanchez was not able to attend the meeting due to work obligations.</p> <p><b>Action Item:</b> Ms. Metz to get Diane Sanchez to load volunteer data into a database. We can use this database to email potential volunteers for future events.</p> <p><b>Clarification:</b> Level 2 clearance is NOT needed to volunteer at most PTSA events. A level 1 clearance is OK. The one exception to this is Grad bash where a level 2 clearance is required (parents are alone with students).</p> <p><b>Action Item:</b> All should go to the PCSB website and update school for level 1 volunteer.</p>
Reflections Update	Linda and Starla	5	<p>Packets are almost ready to go out.</p> <p><b>Action Item:</b> Ms. Metz to check with Linda to see if she got a second volunteer to help with Reflections.</p>
Game and Movie Night recap	All	2	<p>Kids had a great time.</p> <p><b>Action Item (Spring):</b> Decide if there should be a Spring Game and Movie night. Would need to use all parent volunteers.</p>
Compliance and Insurance Update General Meeting	Roni	5	<p>Insurance update – Roni has the insurance policy</p> <p>Compliance - We were non-compliant last year because we were missing the PCCPTA required meeting attendance cards. We were able to prove that we did have parents in attendance so the fine was lifted. This year Thao will keep</p>

PCCPTA Attendance			<p>all attendance cards. Roni Murphy attended the mandatory Insurance Meeting and a required Advocacy Meeting at the PCCPTA Fall Workshop. Linda Ruble also attended an advocacy meeting.</p> <p>Linda volunteered to attend the meeting on October 20.</p> <p>Dionne volunteered to attend the meeting on November 17.</p> <p>All meetings are from 6:15 to 8:15 p.m. PCS Administration Bldg. at 301 4<sup>th</sup> Street Southwest , Largo - Anyone can attend.</p>
SPCHS PTSA General Meetings Update	All	10	<p><b>Action Item: PTSA is required to have three general meetings during the school year – determine date, time, and agenda.</b> Several ideas for these meetings were discussed last month (<b>updates in blue</b>):</p> <ol style="list-style-type: none"> <li>1. College sendoff night for the seniors (one college per room, ask alumni to attend, discuss FAFSA, what to pack, etc.) – <b>Tonya Rivera volunteered to help organize a college sendoff night. Possibly make it an ice cream social. If alumni students can't make it, use FaceTime. Have a general information session and then break off into specific colleges. Plan for Mid-May. Need to decide on colleges to represent and alumni to ask to attend.</b></li> <li>2. Stress Management Techniques – <b>A workshop for juniors and seniors has been coordinated through the junior/senior meetings. Connie Boyle, guidance counselor, is also trying to schedule a time for sophomores to attend. We could offer the sophomores and all SPCHS parents to attend at night if Juli is able to offer the session at night.</b></li> <li>3. Screenagers - <a href="http://www.pbs.org/newshour/bb/the-drug-like-effect-of-screen-time-on-the-teenage-brain/">http://www.pbs.org/newshour/bb/the-drug-like-effect-of-screen-time-on-the-teenage-brain/</a> <b>Ms. Metz has reached out to the West St. Petersburg Library to see if they will sponsor a showing for SPCHS families and members of the Teen Library Club. The library would pick up the cost. \$500 for a showing, but only \$200 for a library to do a showing. Friends of the library would pay. Ms. Metz could organize pop-corn and water for the showing.</b></li> <li>4. General Social Media and On-line Safety – <b>Thao to call the Largo police department to see if they would do their safety class at a PTSA meeting.</b></li> <li>5. <b>Ms. Metz mentioned that there is a Volunteer</b></li> </ol>

			<b>social and Elections held at the end of the year. If we needed one more meeting we could use this and combine with a PTSA meeting.</b>
Volunteers Needed	All	10	<p>Fall Dance (October 21 – Downstairs in SS Building)– planning has already started:</p> <ol style="list-style-type: none"> <li>1. Quote from DJ that we had last year. \$800 (DJ and photo both) plus \$100 for tip.</li> <li>2. Working on the theme – students will decorate</li> <li>3. Food requests – will ask for donations <ol style="list-style-type: none"> <li>a. Krista volunteered to cut up fruit and Janice volunteered to assist.</li> <li>b. Tonya volunteered to set up the two PTSA chocolate fountains</li> </ol> </li> <li>4. Tickets and advertising</li> <li>5. Decide on games.</li> </ol> <p>Prom – Spring, but planning has also started for this:</p> <ol style="list-style-type: none"> <li>1. Quote from DJ that we had last year. \$1000 plus tip.</li> <li>2. Ms. Metz getting menus and pricing for the Club at Treasure Island.</li> </ol> <p>PTSA membership cards – Thao volunteered.</p> <p>Capstone Night (November 17) – Will need donations for the silent auction.</p> <p><b><u>Action Item:</u> Ms. Metz to send out donation letters. Would like to have all donations in by November 10.</b></p> <p><b><u>Ongoing Action Item:</u> Teena Smith (Corresponding Secretary) will do the donation and membership thank you notes.</b></p> <p><b><u>Ongoing Action Item:</u> Dionne Fajardo (VP Communications) will work with sign-up genius to recruit Level II volunteers and ask for donations for SPCHS events.</b></p>
Principal Highlights	Starla	3	<p><b><u>Action Item from last month:</u> Get some input from the Seniors on the graduation day agenda for Ms. Metz. <b>There is a senior meeting Thursday night (9/15).</b></b></p>
Open Agenda	All	10	<p>Reminders in phone messages :</p> <ol style="list-style-type: none"> <li>1. Juniors need to reregister for the PSAT on College Board. Juniors should take the PSAT again as it is used to determine national merit scholarships.</li> </ol>

			<p>2. Sophomores automatically take PSAT.</p> <p>Ready for Hire - Clothing closet with business attire is ready to serve people in the community. Spread the word. The clothing is located at the 1<sup>st</sup> Baptist Church on Gandy. See Facebook page and more information pasted below.</p>
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The meeting was adjourned at 7:30PM . The next meeting will be held October 17, 2016 at 6:30 p.m. in SS 215.

**Meeting Attendees:**

<u>Name</u>	<u>Email</u>
Roni Murphy	ronimurphy@wowway.com
Dionne Fajardo	Lizmom999@yahoo.com
Tonya Rivera	Scott102271@gmail.com
Krista Dupes	fdupcs@tampabay.rr.com
Thao Bourgeois	thao@integritech.com
Janice Smickle	jsmickle@tampabay.rr.com
Starla Metz	Metz.starla@spcollege.edu

**FBC Ready for Hire:**

<https://www.facebook.com/fbcstpete/photos/a.156240721055381.30843.155166984496088/1194225523923557/?type=3&theater>



**First Baptist Church of St. Petersburg**

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FBC Ready for Hire is taking donations again. We need modern men and women's business style clothes and shoes, in all sizes. We also REALLY need more women's costume jewelry, leggings and men's belts. Jewelry boxes would be wonderful. NEW underwear, socks and bras are all also needed. Please drop them off in the front of the clothes closet. For questions, please contact Tonya Rivera at 727-432-1538 or ReadyforHire2016@gmail.com. Thank you for all the wonderful donations so far!

**Pasted Calendar Below**

## **ST. PETERSBURG COLLEGIATE HIGH SCHOOL 2016-2017 ACADEMIC CALENDAR**

September 15, 2016	College Admissions Process – A Review for Seniors and Parents SPC Music Center, 6:00 – 7:30 p.m.
September 22, 2016	Interact Pinning Ceremony 6:00 – 7:30 p.m.
September 28, 2016	Picture Retake Day
October 3, 2016	NHS Rehearsal 5:00 – 6:30 p.m.
October 27, 2016	NHS Induction 7:00 – 8:30 p.m. (juniors and seniors)
October 11, 2016	First Quarter ends (44 Days)
October 14, 2016	Sophomores meet with Mrs. Boyle 1:00 - 2:00 p.m.
October 18, 2016	No School for students – SPC Faculty Day
October 19, 2016	PSAT Testing Sophomores & Juniors
October 20, 2016	Report Cards home
October 21, 2016	Fall Dance 6:30 – 9:30 p.m.
October 25, 2016	Leadership Luncheon Training
November 8, 2016	Leadership Luncheon 12:30 -2:00 p.m.
November 8, 2016	Progress Reports home for sophomores (63 Days)
November 11, 2016	Veterans Day – SPC/SPCHS closed for staff and students
November 17, 2016	Capstone Night 6:00 – 8:00 p.m.
November 23 – 25, 2016	Thanksgiving Break – SPC/SPCHS closed for staff and students
November 28, 2016	Classes resume for all students
November 29, 2016	College Admissions Process, Juniors and Parents SPC Music Center, 6:00 – 7:30 p.m.
December 8, 2016	SPC Fall Term ends, last day of college classes
December 9, 2016	Winter Break begins for all juniors and seniors
December 10, 2016	SPC Commencement
December 15 -16, 2016	Exam Days for sophomores – students dismissed at 12:15 p.m.
December 16, 2016	Second Quarter/First Semester ends for all students (87 Days)
December 19, 2016	Winter Break begins for all sophomores SPC/SPCHS closed for staff and students
January 2, 2017	SPCHS/SPC Employees return Pro Ed Day

January 3, 2017	Sophomores return start of Second Semester. Sophomores' meet with Mrs. Boyle 1:00 – 2:00 p.m.
January 5, 2017	Information Session Allstate
January 5, 2017	Text Book Pick Up Day Juniors & Seniors
January 9, 2017	SPC Spring Session Juniors & Seniors resume classes
January 9, 2017	Report Cards home
January 10, 2017	Information Session Clearwater Campus
January 16, 2017	Martin Luther King Jr. – SPC/SPCHS closed for staff and students
January 19, 2017	Information Session SP/Gibbs Campus
January 24, 2017	Information Session Seminole Campus
January 25, 2017 or	Reserved PERT Testing
January 26, 2017	
January 31, 2017 or	Reserved PERT Testing
February 2, 2017	
February 7, 2017	Progress Reports home for sophomores (25 Days)
February 10, 2017	<b>Application Deadline 2:00 P.M.</b>
March 6 – 10, 2017	Spring Break – SPC/SPCHS closed for staff and students
March 13, 2017	Classes resume for all students
March 15, 2017	Third Quarter ends (45 Days)
March 17, 2017	Sophomores meet with Mrs. Boyle 1:00 – 2:00 p.m. <b>SS202</b>
March 17, 2017	NHS Social <b>Downstairs SS Building</b>
March 24, 2017	Report Cards home
March 25 2017 or	Prom
April 1, 2017	
April 7, 2017	New Jr. Orientation SS215 2:00-4:00
April 7, 2017	Grad Bash
April 11, 2017	College Transition Night for New Juniors and Current Sophomores and parents, SPC Music Center, 6:00 – 7:30 p.m.
April 12, 2017	Progress Reports home for sophomores (65 Days)
April 14, 2017	Spring Holiday – SPC/SPCHS closed for staff and students
April 18, 2017	New Sophomore Orientation 2:00 – 3:00

April 20, 2017	Capstone Night 6:00 – 8:00 p.m.
<b>TBA</b>	Volunteer Social
May 4, 2017	SPC Spring Session ends, last day of classes
May 5, 2017	No School for sophomores Junior/Senior Awards Program High School Graduation Ceremony
May 19, 2017	Sophomore Awards 1:00 – 2:00 p.m.
May 23 - 24, 2017	Exam Days for sophomores- students dismissed at 12:15 Fourth Quarter/Second Semester ends (180 Days)
May 26, 2017	Last day for Teachers
June 2, 2017	Report Cards mailed home

Please visit our website [spchs.spcollege.edu](http://spchs.spcollege.edu) for upcoming events and changes to this calendar as it is only the first draft.

### **SPECIAL OBSERVANCE DAYS**

#### **2016 – 2017 SCHOOL YEAR**

Eid-al-Fitr	Thursday, July 7, 2016
Eid-al-Adha	Tuesday, September 13, 2016
Rosh Hashanah	Monday & Tuesday, October 3 – 4, 2016 (Observance begins at sunset on Sunday, October 2, 2016)
Yom Kippur	Wednesday, October 12, 2016 (Observance begins at sunset on Tuesday, October 11, 2016)
Sukkot	Monday & Tuesday, October 17 – 18, 2016 (Observance begins at sunset on Sunday, October 16, 2016)
Shemini Atzeret	Monday & Tuesday, October 24 – 25, 2016 (Observance begins at sunset on Sunday, October 24, 2016)
Passover (First 2 days)	Tuesday & Wednesday, April 11 – 12, 2017 (Observance begins at sunset on Monday, April 10, 2017)
Eastern Orthodox Holy Friday	Friday, April 14, 2017
Good Friday	Friday, April 14, 2017
Seventh & Eighth Day or Passover	Monday & Tuesday, April 17 – 18, 2017



Shavuot

Wednesday & Thursday, May 31 – June 1, 2017 (Observance begins at sunset on Tuesday, May 30, 2017)

Eid-al-Fitr

Monday, June 26, 2017